AGENDA
SOUTHERN OKLAHOMA TECHNOLOGY CENTER DISTRICT NO.20
BOARD OF EDUCATION
2610 Sam Noble Parkway, Ardmore, OK  73401

Regular Meeting  SOTC Main Campus – Board Room
Friday  January 10, 2014  11:30 a.m.

I.  Meeting Called to Order/ Welcome  Bob Thomason, President
   ➢ Record Members Present and Absent
   ➢ Invocation
   ➢ Consider Agenda (Board Action Item)

II.  Introduction of Guests (Non-Action Item)  David Powell, Superintendent
   ➢ Briefings/Recognition

III. Proposed Non-Action Items:
   A. Administrative/Staff Reports
   B. Superintendent’s Report
   C. Board Member Reports and Discussion Items (non-action)

IV. Proposed Consent Agenda
   • All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items:
     A. Treasurer(s) Reports & Recommendations  Treasurer
     B. Financial Reports & Recommendations  Finance Director
     1. Encumbrance Orders:
        2013-2014
        • 818 thru 869 General Fund
        • 70120 General Fund Salaries
        • 150 thru 157 Building Fund
        • 62 thru 64 Gifts & Endowments
        • 70001 thru 70090 Gifts & Endowments Salaries
     2. Budget Amendment(s): #7
     3. Activity Fund/PELL Grant Reports
     4. Activity Sub-Accounts and Purpose
     5. Activity Fund Transfers
     6. Activity Fund Transfers to General Fund
   C. Audit Committee Reports & Recommendations
   D. Previous Meeting Minutes – December 13, 2013 Regular Meeting
   E. Request(s) for Out-of-State Travel/In-State Travel & Reimbursement:
      1. Alisha Mason/Robin Waters
         Technology Education Conference
         Austin, TX
         February 2-7, 2014
         Estimated cost: $703. ea.
IV. Proposed Consent Agenda: (con’t.)
   E. Request(s) for Out-of-State Travel/In-State Travel & Reimbursement (con’t.)
      2. Becky Williamson
         Technology Education Conference
         Austin, TX
         February 2-7, 2014
         Estimated cost: $1,426.00.
   F. Travel-Claim Reimbursement(s):
   G. Date/Time/Place for Next Board of Education Meeting(s)-Regular Meeting,
      Friday, February 14, 2014 @ 11:30 a.m. SOTC Main Campus
         ➢ Superintendent’s Recommendation(s)
         ➢ Board of Education Action(s)

V. Proposed Board Action Items:
   A. Proposed Policy Revisions:
   B. Proposed Security BankCard Not-For-Profit Corporate Borrowing Resolution
   C. Proposed Clinical Contracts for Basic Medical Assisting Program:
      1. McKown Family Clinic-Dr. Alan McKown
      2. Office of Dr. Johnathan Ohenhen
      3. Mercy Health Clinic of Healdton-Dr. Ynal Hadg Bik

VI. Proposed Personnel Action Items:
   A. Proposed Executive Session To Discuss Item VI.C. thru VF., In Accordance
      With 25 O. S. Section 307 (B) (1)
   B. Acknowledgment of Board’s Return to Open Session
   C. Resignation(s):
   D. Terminations(s):
   E. Proposed Employment, as follows:
      E.1. Full-Time/Part-Time Personnel:
         E.2. Adjunct Instructor(s):– Beginning Rate - $20. per hour/Experience
            Rate - $27. per hour/High Demand/Limited Pool-$35./hr.
            a. Shena Zink, Health Occupations, effective January 20, 2014
            b. Cindy Dickenson, Photography, effective February 4, 2014
VI. Proposed Personnel Action Items: (con’t.)
   F. Proposed Re-Employment of Full-Time Personnel:
      1. Assistant Superintendent
      2. Director of Human Resource
      3. Director of Finance/Treasurer
      4. Executive Assistant
      5. Student Services Director
      6. Program Directors
   G. Proposed consideration of approval for the Early Retirement Incentive Program (ERIP) for those employees that have been employed full time with SOTC for ten years and have reached the age of 62 or have reached the 80/90 points required for OTRS

- Superintendent’s Recommendation(s)
- Board of Education Action(s)

VII. New Business (Per Statutory definition of “New Business”):

VIII. Adjourn or Continue Meeting at a Later Date/Time: