SPONSORING AGENCIES

Sponsoring Agencies agree to assist students with their educational expenses. Some employers will even agree to be a sponsoring agency. Below are a few of the different sponsoring agencies that students might check with:

- Veterans Benefits
- Bureau of Indian Affairs
- Vocational Rehabilitation
- Workforce Investment Act

**Veterans Benefits**

These benefits provide educational support for our Veterans. Veterans Affairs determines eligibility. Most educational benefits are paid as a monthly stipend.

**APPLYING FOR VETERANS’ EDUCATIONAL BENEFITS:**

All full time Career Majors/Programs at Southern Tech are approved for veterans and/or dependents to receive Veterans’ Educational Benefits. Career Majors/Programs not approved include Short Term Courses, Online Courses or Distance Education Courses such as Internet Based Instruction that are not offered in the “Traditional Classroom Instruction” format. The following information provides instructions for Veterans and/or Veteran Dependents to apply for Veterans’ Educational Benefits for training at Southern Tech.

Students may call 1-888-442-4551 to contact the Department of Veteran Affairs at any time for assistance.

I. Montgomery GI Bill Active Duty, Chapter 30; Post 9/11 GI Bill, Chapter 33; Selected Reserve, Chapter 1606; Selected Reserve-Individual Ready Reserve & National Guard (REAP), Chapter 1607; Veterans Educational Assistance Program (VEAP), and Veterans Retraining Assistance Program (VRAP)

A. Eligible students who have never used VA Benefits

1. The student must complete Form 22-1990, which is available at [www.va.gov/vaforms](http://www.va.gov/vaforms), and submit it to the Department of Veterans Affairs.
2. When completing Form 22-1990, students must determine which chapter of benefits they are eligible to receive. Students who do not know the chapter may call the Department of Veterans Affairs at 1-888-442-4551.
3. When the Department of Veterans Affairs approves Form 22-1990, they will send the student a Certificate of Eligibility. The student must bring a copy of this letter to the Financial Aid Office in order for them to certify the student’s enrollment.
4. The student must also bring a copy of his or her military transcript and DD-214 to the Financial Aid Office. Links for military transcripts can be found at www.ct4vets.com in the Certification Resources tab.
5. Every student must complete an Evaluation of Previous Education and Training form with the instructor to determine if s/he has any advanced standing or transfer credit. Once this form is completed, the student should bring it to the Financial Aid Office.

B. Eligible students who have previously used VA Benefits

1. The student must complete Form 22-1995, which is available at www.va.gov/vaforms. The student should submit this form to the Department of Veterans Affairs and bring a copy to the Financial Aid Office.
2. Students who do not know which chapter they are eligible to receive can call the Department of Veterans Affairs at 1-888-442-4551.
3. When the Department of Veterans Affairs approves Form 22-1995, they will send the student an approval letter. The student must bring a copy of this letter to the Financial Aid Office.
4. The student must bring a copy of his or her military transcript and transcripts from all prior post-secondary institutions to the Financial Aid Office. Links for military transcripts can be found at www.ct4vets.com in the Certification Resources tab.
5. The student’s instructor must complete the Evaluation of Previous Education and Training. The student, instructor, and Financial Aid Office must all sign this form.
6. The student must bring a copy of his or her DD-214 to the Financial Aid Office.
7. Once the student has brought the approval letter, copies of all transcripts, a copy of the DD-214, and the Evaluation of Previous Education and Training to the Financial Aid Office, the Financial Aid Office will certify the student’s enrollment.

II. Montgomery GI Bill-Survivors and Dependents (DEAP)-Chapter 35
A. Eligible students who are dependents of veterans and have never used VA Benefits:

1. The student must complete Form 22-5490, which is available at www.va.gov/forms, and submit it to the Department of Veterans Affairs.
2. When the Department of Veterans Affairs approves Form 22-5490, they will send the student an approval letter. The student must bring a copy of this letter to the Financial Aid Office in order for them to certify the student’s enrollment.
3. Every student must complete an Evaluation of Previous Education and Training form with the instructor to determine if s/he has any advanced standing or transfer credit. Once this form is completed, the student should bring it to the Financial Aid Office.

B. Eligible students who are dependents of veterans and have previously used VA Benefits:

1. The student must complete Form 22-5495, which is available at www.va.gov/forms. The student should submit this form to the Department of Veterans Affairs and bring a copy to the Financial Aid Office.
2. When the Department of Veterans Affairs approves Form 22-5495, they will send the student an approval letter. The student must bring a copy of this letter to the Financial Aid Office.
3. The student must bring a copy of complete transcripts from all prior post-secondary institutions to the Financial Aid Office.
4. The student’s instructor must complete the Evaluation of Previous Education and Training. The student, instructor, and Financial Aid Office must all sign this form.
5. Once the student has brought the approval letter, copies of all transcripts, and the Evaluation of Previous Education and Training to the Financial Aid Office, the Financial Aid Office will certify the student’s enrollment.

III. Vocational Rehabilitation (Chapter 31)

A. Veterans receiving Veterans Affairs Vocational Rehabilitation must contact VAVR at 405-951-3400 and complete Form 28-1905. The Financial Aid Office must have this form to complete your enrollment certification.

IV. Oklahoma Veteran GI Bill
A. Any veteran who meets eligibility requirements may attend any Career Tech school in the State of Oklahoma, excluding Okmulgee Tech, without paying tuition charges. In order to do this, a student must provide a DD-214 form to the school and be determined eligible by meeting the following criteria:

- Honorable discharge from the armed forces.
- Served a minimum of 18 consecutive months between the dates of 8/10/1964 and 12/31/1976; or discharged with a service connected disability.
- Been a resident of the State of Oklahoma at the time of entry into the service.
- Accept benefits within fifteen (15) years following discharge.
- Satisfy the eligibility requirements of the institution.

**Bureau of Indian Affairs**
Applicants should contact their tribal agency for benefits. The financial aid office will assist students with all the necessary paperwork that the various Tribes require.

Chickasaw Nation – (580) 421-7711
Choctaw Nation – (800) 522-6170 ext. 2609

**Vocational Rehabilitation**
This funding is intended to help those who have disabilities or injuries. Contact the rehabilitative services office in your county. The financial aid office will assist students with all the necessary paperwork requirements.

**Workforce Investment Act**
This is a federal program of assistance. Students must be “economically disadvantaged”, unemployed, or underemployed to qualify for this program. For more information, contact Sharita Gates, Case Manager for the Ardmore area, at (580) 223-3291. Once eligibility is determined, the financial aid office will assist students with the appropriate paperwork.