AGENDA
SOUTHERN OKLAHOMA TECHNOLOGY CENTER DISTRICT NO.20
BOARD OF EDUCATION
2610 Sam Noble Parkway, Ardmore, OK 73401

Regular Meeting
SOTC Main Campus-Board Room
Thursday October 10, 2013 2:30 p.m.

I. Meeting Called to Order/ Welcome
   Bob Thomason, President
   ➢ Record Members Present and Absent
   ➢ Invocation
   ➢ Consider Agenda (Board Action Item)

II. Introduction of Guests (Non-Action Item)
    David Powell, Superintendent
    ➢ Briefings/Recognition

III. Proposed Non-Action Items:
    A. Administrative/Staff Reports
    B. Superintendent’s Report
    C. Board Member Reports and Discussion Items (non-action)

IV. Proposed Consent Agenda
    • All of the following items, which concern items of routine nature normally approved/accepted at Board
      meetings, will be approved/accepted by one vote unless any Board member desires to have a separate
      vote on any or all of these items:
      A. Treasurer(s) Reports & Recommendations
         Treasurer
      B. Financial Reports & Recommendations
         Finance Director
         1. Encumbrance Orders:
            2013-2014
            • 471 thru 602 General Fund
            • 70107 thru 70110 General Fund Salaries
            • 103 thru 120 Building Fund
            • 49 thru 52 Gifts & Endowments
         2. Budget Amendment(s): #4
         3. Activity Fund/PELL Grant Reports
         4. Activity Sub-Accounts and Purpose
         5. Activity Fund Transfers
         6. Activity Fund Transfers to General Fund
      C. Audit Committee Reports & Recommendations
      D. Previous Meeting Minutes – September 13, 2013 Regular Meeting
      E. Request(s) for Out-of-State Travel/In-State Travel & Reimbursement:
         1. Board Members: Thomason, Coleman, Gossvene, Westfall, Chadwick,
            Superintendent David Powell and Executive Assistant Deatra Burnam
            Nat’l School Boards Association’s 74th Annual Convention
            New Orleans, LA
            April 4-8, 2013
            Estimated cost: $2,221.50/ea.
IV. Proposed Consent Agenda (con’t.):
   F. Travel-Claim Reimbursement(s):
   G. Date/Time/Place for Next Board of Education Meeting(s)-Regular Meeting,
   Friday, November 8, 2013 @ 11:30 SOTC Main Campus
      ➢ Superintendent’s Recommendation(s)
      ➢ Board of Education Action(s)

V. Proposed Board Action Items:
   A. Proposed Policy Revision(s):
      1. BB-District Property and Facilities
   B. Proposed Reciprocity Agreement w/Pontotoc Technology Center, FY13-14
   C. Proposed Approval of Bus Capacities
      ➢ Superintendent’s Recommendation(s)
      ➢ Board of Education Action(s)

VI. Proposed Personnel Action Items:
   A. Proposed Executive Session To Discuss Item VI.C. thru VE., In Accordance With 25 O. S. Section307 (B) (1)
   B. Acknowledgment of Board’s Return to Open Session
   C. Resignation(s): Jennifer Key, Financial Aid Coordinator, effective October 11, 2013
   D. Termination(s):
   E. Proposed Employment, as follows:
      1. Full-Time/Part-Time Personnel:
         a. Mike Edelen, Instructional Administrative Assistant, retro, October 1, 2013
         b. Debra Smart, PT Administrative Assistant, retro, October 1, 2013 (up to but not exceeding up to 750 hrs. (20 hrs./week)
         c. Angela Baker, Cost Accountant, effective October 14, 2013
         d. Terri Downs, Financial Aid Coordinator, effective October 14, 2013
      2. Adjunct Instructor(s): – Beginning Rate - $20. per hour/Experience Rate - $27. per hour/High Demand/Limited Pool-$35./hr.
      ➢ Superintendent’s Recommendation(s)
      ➢ Board of Education Action(s)

VII. New Business (Per Statutory definition of “New Business”):

VIII. Adjourn or Continue Meeting at a Later Date/Time:

Posted 10/9/13 @ 8:50 a.m.
by Deatra Burnam