AGENDA
SOUTHERN OKLAHOMA TECHNOLOGY CENTER DISTRICT NO.20
BOARD OF EDUCATION
2610 Sam Noble Parkway, Ardmore, OK 73401

Regular Meeting  SOTC Main Campus-Board Room
Thursday  November 7, 2013  1:00 p.m.

I. Meeting Called to Order/ Welcome  Bob Thomason, President
   ➢ Record Members Present and Absent
   ➢ Invocation
   ➢ Consider Agenda (Board Action Item)

II. Introduction of Guests (Non-Action Item)  David Powell, Superintendent
   ➢ Briefings/Recognition

III. Proposed Non-Action Items:
   A. Administrative/Staff Reports
   B. Superintendent’s Report
   C. Board Member Reports and Discussion Items (non-action)

IV. Proposed Consent Agenda
   • All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items:
     A. Treasurer(s) Reports & Recommendations  Treasurer
     B. Financial Reports & Recommendations  Finance Director
        1. Encumbrance Orders:
           2013-2014
           • 603 thru 722 General Fund
           • 70111 thru 70116 General Fund Salaries
           • 121 thru 133 Building Fund
           • 53 thru 58 Gifts & Endowments
     2. Budget Amendment(s): #5
     3. Activity Fund/PELL Grant Reports
     4. Activity Sub-Accounts and Purpose
     5. Activity Fund Transfers
     6. Activity Fund Transfers to General Fund
   C. Audit Committee Reports & Recommendations
   D. Previous Meeting Minutes – October 10, 2013 Regular Meeting
   E. Request(s) for Out-of-State Travel/In-State Travel & Reimbursement:
   F. Travel-Claim Reimbursement(s): Superintendent
IV. Proposed Consent Agenda (con’t.):
   G. Date/Time/Place for Next Board of Education Meeting(s)-Regular Meeting,
      Friday, December 13, 2013 @ 11:30 SOTC Main Campus
      - Superintendent’s Recommendation(s)
      - Board of Education Action(s)

V. Proposed Board Action Items:
   A. Proposed Financial Audit (2012-2013)
   B. Proposed Policy Revision(s):
      1. AG-District Policies
      2. BC-Safety Programs
   C. Proposed Resolution Calling for 2014 Annual School Election to be held February 11,
      2014 and if necessary a Run-Off Election to be held April 1, 2014; and Publication
      of 2014 Annual School Election – in each County in the SOTC District.
      B.1. Proposed Resolution and Notice of an Election for Member of the SOTC
          Board of Education, Zone Number One (1) for a five-year term at the
          Annual Election
      B.2. Proposed Publication of 2014 Annual School Election to be held February
          11, 2014 and a Run-Off to be held April 1, 2014, if necessary, including
          Official School Ballot
   D. Proposed 2014 Board Meeting Schedule
   E. Proposed Surplus Equipment
      - Superintendent’s Recommendation(s)
      - Board of Education Action(s)

VI. Proposed Personnel Action Items:
   A. Proposed Executive Session To Discuss Item VI.C. thru VG., In Accordance With 25 O. S. Section307
      (B) (1)
   B. Acknowledgment of Board’s Return to Open Session
   C. Resignation(s):
   D. Termination(s):
   E. Proposed Employment, as follows:
      1. Full-Time/Part-Time Personnel:
         a. Mike Hereford, PT Bus Driver, effective 11/11/2013
         b. Bill DePrater, Clinical Dentist, retro 11/5/2013
      2. Adjunct Instructor(s): Beginning Rate - $20. per hour/Experience
         Rate - $27. per hour/High Demand/Limited Pool-$35./hr.
         a. Vana Williams, Motorcycle Safety Spring 2014
         b. Stacey West, Digital Photography, 11/2013
         c. Ann Mann, ACD Interim Extension Center Facilitator, 11/2013
   F. Proposed Job Description/Salary Adjustment for Amy Christensen, effective 12/1/2013
   G. Proposed Discussion of Christmas Stipend for all Regular Employees
      - Superintendent’s Recommendation(s)
      - Board of Education Action(s)
VII. New Business (Per Statutory definition of “New Business”):

VIII. Adjourn or Continue Meeting at a Later Date/Time: