AGENDA
SOUTHERN OKLAHOMA TECHNOLOGY CENTER DISTRICT NO.20
BOARD OF EDUCATION
2610 Sam Noble Parkway, Ardmore, OK 73401

Regular Meeting
SOTC Main Campus-Board Room
Friday December 13, 2013 11:30 a.m.

I. Meeting Called to Order/ Welcome
   ➢ Record Members Present and Absent
   ➢ Invocation
   ➢ Consider Agenda (Board Action Item)

II. Introduction of Guests (Non-Action Item)
   ➢ Briefings/Recognition

III. Proposed Non-Action Items:
   A. Administrative/Staff Reports
   B. Superintendent’s Report
   C. Board Member Reports and Discussion Items (non-action)

IV. Proposed Consent Agenda
   • All of the following items, which concern items of routine nature normally approved/accepted at Board
     meetings, will be approved/accepted by one vote unless any Board member desires to have a separate
     vote on any or all of these items:
   A. Treasurer(s) Reports & Recommendations
   B. Financial Reports & Recommendations
   1. Encumbrance Orders:
      2013-2014
      • 723 thru 817 General Fund
      • 70117 thru 70119 General Fund Salaries
      • 134 thru 149 Building Fund
      • 58 thru 61 Gifts & Endowments
   2. Budget Amendment(s): #6
   3. Activity Fund/PELL Grant Reports
   4. Activity Sub-Accounts and Purpose
   5. Activity Fund Transfers
   6. Activity Fund Transfers to General Fund
   C. Audit Committee Reports & Recommendations
   D. Previous Meeting Minutes – November 7, 2013 Regular Meeting
   E. Request(s) for Out-of-State Travel/In-State Travel & Reimbursement:
   F. Travel-Claim Reimbursement(s):
IV. Proposed Consent Agenda (con't.):
   G. Date/Time/Place for Next Board of Education Meeting(s)-Regular Meeting,
      Friday, January 10, 2014 @ 11:30 SOTC Main Campus
         ➢ Superintendent’s Recommendation(s)
         ➢ Board of Education Action(s)

V. Proposed Board Action Items:
   A. Proposed Policy Revision(s):
      1. BD-Communicable Diseases
      2. BF-District Services
      3. CA-Management and Accounting of Funds
      4. CC-Purchasing
      5. CE-Payroll Procedures
   B. Proposed District Marketing Plan-FY14
   C. Proposed discussion, motion and possible action to approve or not approve a resolution
calling on the Oklahoma Legislature to create a Special Funding Situation for pension
liability in the State of Oklahoma.
   D. Proposed Call Manager Network Equipment and License Renewals
      ➢ Superintendent’s Recommendation(s)
      ➢ Board of Education Action(s)

VI. Proposed Personnel Action Items:
   A. Proposed Executive Session To Discuss Item VI.C. thru VG., In Accordance With 25 O. S. Section307
      (B) (1)
   B. Acknowledgment of Board’s Return to Open Session
   C. Resignation(s):
      2. Michael Edelen, Administrative Assistant, effective 12/19/2013
   D. Termination(s):
   E. Proposed Employment, as follows:
      1. Full-Time/Part-Time Personnel:
      2. Adjunct Instructor(s) – Beginning Rate - $20. per hour/Experience
         Rate - $27. per hour/High Demand/Limited Pool-$35./hr.
         a. Tom Warren, Gardening MCEC, effective Spring 2014
         b. John Rohloff, Photography MCEC, effective Spring 2014
         c. Michela Pierce, Health Occupations, effective January 6, 2014
         d. Jared McMartin, CNC Machining, effective Spring 2014
   F. Proposed Re-Employment of Dr. David Powell, Superintendent, for the Period of
      7-1-2014 thru 6-30-2017
   G. Proposed Christmas Stipend for all Regular Employees
      ➢ Superintendent’s Recommendation(s)
      ➢ Board of Education Action(s)
VII. New Business (Per Statutory definition of “New Business”):

VIII. Adjourn or Continue Meeting at a Later Date/Time: